



Version - 1.0

Fill Diskette Help Index

[How to use Fill Diskette](#)

[Target Drive](#)

[Source Directory](#)

[Optional Features](#)

[System Menu Options](#)

[Miscellaneous](#)

How to use Fill Diskette

- 1) Select the target drive.
- 2) Select the source directory.
All of the files in the source directory are selected by default. Only selected files are used to fill the target diskette.
 - a) You can unselect any file.
 - b) Press the Escape key to unselect all the files.
- 3) Select a solution (**Sort**) order.
If you are unsure, select NONE as the sort order.
- 4) Select the **START** button.
Fill Diskette will then transfer the files that will best fill the diskette, and then unselect those files. Insert another diskette and select **START** again, and **Fill Diskette** will transfer the remaining files, and unselect those used to fill that diskette. This process can continue until all of the files in the directory have been copied.

For a more detailed explanation:

[Before you select START](#)

[When you select START](#)

[While transferring files](#)

[After transferring files](#)

Before you select **START**

The main window of **Fill Diskette** presents you with options and settings that should be entered. The left side of the window contains file information that should be corrected. The right side contains the options that can be selected. In the upper right corner is the **START** button.

To select an item:



- 1) Use the Tab key to move between the groups or controls:
Target, File names, Files, Directory, START, Sort and Options
or
Press the ALT key and the underlined character in the title of the group or control.
- 2) Use the arrow keys to move between items within a group or control.
- 3) Press the spacebar to select or unselect an item.



Place the pointer over the item and press the left mouse button.

On the **LEFT** side:

- 1) Choose the Target Drive, the drive the files are to be transferred to.
- 2) Select the Source Directory and filenames. The source directory can be another diskette, but you should not specify the same drive as the target drive. You should use wildcard (* and ?) characters when specifying the filenames. All matching files in that directory will be listed and highlighted.
- 3) Unselect any files, from the Files list box, that you don't want transferred. Only selected files will be transferred to diskette. You may unselect all the files by pressing the Escape key.

On the **RIGHT** side:

- 1) Select any **Options** that you would like. You may sort, move, and verify.
- 2) Select the **START** button.

Target Drive

The drive to transfer files to

Drive letters

Diskette information

Drive letters

The **TARGET Drive** selection box will list only the drives on the system that are **removable**. When you select a target drive, you should place the diskette in the drive first. **Fill Diskette** will attempt to read the diskette in the selected target drive whenever the **TARGET Drive** box is changed or updated.

The default drive listed will be "A", unless the settings were saved with another drive as the target.

Related Topics

[Save settings](#)

Diskette information

Upon selection of a target drive from the selection box, information about the diskette in that drive will be displayed.

It is not necessary to update the target drive before you select **START**.

The formatted capacity of the diskette and the remaining space, in bytes, will be given.

Fill Diskette does not require a blank diskette, but **does require a formatted diskette**, with some free space remaining.

Source Directory

The directory to transfer files from

File names

Files

Directories

File information

File names

The **File names** control enables you to change the source drive and directory by typing the new information. You may also change the filename and extension used to display files in the **Files** list box.

You should enter DOS wildcard characters for the filename and extension.

If a valid path is entered, the **Files** list box will be updated and all matching files will be selected.

Related Topics

[File information](#)

Files

The **Files** list box displays all files matching the name and extension entered in the **File names** control.

The files are listed in the order in which they appear to DOS. The list is unaffected by using the **SORT** option.

You may select (highlight) or unselect any of the filenames. **By default the filenames are all selected.** Unselected filenames will not be used when computing solutions to fill the diskette.

You may unselect all the files by pressing the Escape key.

You may reselect all the files by pressing the Enter key while the **File names** control has the focus (ALT-N then press Enter).

After completing a successful transfer, copied files will be unselected, moved files will no longer appear in the **Files** list box.

Directories

The **Directories** list box enables you to change drive and directories without remembering, or typing, the full path name.

Highlight the drive or directory you wish to change to, and press Enter, or double click on it, with the mouse pointer.

The [...] entry is shorthand for the parent directory, or one directory "up". This entry will not appear when at the root directory of a drive.

File information

Below the **Files** list box is a status window containing information on the listed files.

The window will display how many files are listed, how many are currently selected, and the total file size, in bytes, of the selected files.

The total file size does not include the space that will be used, to round off files to their nearest cluster size, when the files are transferred to diskette.

Optional Features

Modify the behavior of *Fill Diskette*

Sort

Options

Sort

The **Sort** buttons allow you to specify the order in which the files will be transferred to the diskette. Sorting ensures that files based on the key order will be given priority. Sorting on different attributes and in different orders can result in different solutions.

For **Size** and **Time**, if files have identical fields, they will be transferred using the order in which they appeared in the source directory.

NONE

No sorting will occur. Files will be transferred in the same order as they appear in the source directory. When the "NONE" option is selected, the Ascending and Descending options are disabled.

Extension

Files are placed using the extension of the filenames, and then by filename. This is useful when, for example, you would like files of a specific "type" given priority.

Example: Selecting **Extension** and **Ascending** would result in ".EXE" files having priority over ".ZIP" files. This doesn't mean that no "ZIP" files would be transferred, but that they would be least likely to be used.

Name

Files are placed using the filename, and then extension. This is useful when you want "related" files given priority.

Example: Selecting **Name** and **Ascending** would result in "FILLDISK.EXE" and "FILLDISK.HLP" being together in the list, and thus are likely to be together when transferred.

Date

Files are sorted using their DOS date and time stamp. This is useful when you want the oldest or newest files to have priority.

Size

Files are sorted by their DOS file size.

Selecting **Size** and **Ascending** will ensure that the **greatest** number of files will be transferred: A lot of small files.

Selecting **SIZE** and **Descending** will ensure that the **least** number of files will be transferred: A few large files. This is the best **SORT** choice if you would like to transfer an entire directory to diskette. It will always leave the smallest files for the last disk.

The remaining buttons allow you to specify the order in which the files will be sorted.

Ascending

Smallest to largest, lowest to highest values (eg. A-Z).

Descending

Largest to smallest, highest to lowest value. (eg. Z-A).

Options

The **Options** checkboxes allow you to select operations performed on the individual files.

MOVE

This will delete the original source file after **successfully** transferring the file to the target diskette. If the **MOVE** box is not selected, the original file will not be deleted.

VERIFY

This will perform a separate process of ensuring that the source and target files are identical. This is **NOT** the same as DOS' Verify command.

Warning: This option will significantly add to the time required to transfer files.

System Menu Options

Options selected from the close box's menu

About...

Help...

Save settings

About...

The **About..** system menu item will display an About box, or program information box, when selected.

The About message box:

- 1) Lists the version number of **Fill Diskette** you are running.
- 2) Tells if DOS' Verify command is on.

Help...

The **Help...** system menu item will activate the ***Fill Diskette*** help system.

The help file FILLDISK.HLP should be in the same directory as the program or in a directory listed in the PATH.

Save settings

The **Save settings** system menu option will save all the current settings (Sort options, Target drive, Source drive, etc.) to the WIN.INI file.

These settings will load automatically whenever **Fill Diskette** is run.

If the settings are never saved, **Fill Diskette** will load with default settings of:

Target: A
Source: Current drive and directory, with all files selected (*.*)
Sort: NONE
Move: Off (ie. copy files)
Verify: Off

Miscellaneous

[Welcome](#)

[DOS' Verify command](#)

[Limits & Problems](#)

[Warning](#)

Welcome



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Version - 1.0

J. A. Pounds

Fill Diskette is a Microsoft **Windows** based utility, used to transfer files from a directory to a diskette. It is designed to select the files that will fit on the diskette, with zero bytes remaining.

License:

If you feel **Fill Diskette** is of use, you may send a donation to me at the address below, it is not required. **Fill Diskette** is not public domain. **Fill Diskette** is distributed as is. I am not liable for any damage caused by the use of this software. You may use, distribute, and copy **Fill Diskette** freely, with the following restrictions:

You must make no changes to the program or the help file.

You must distribute both the program and its help file together.

You may not distribute it at a cost of more than \$5, without prior permission from me.

If you have any problems using this program, or comments, send them to me:

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Background:

I often transferred files from the hard disk to diskette for permanent storage. I would use the copy command to move as many files as would fit, and then would manually attempt to find one file to fill the remaining space. I created **Fill Diskette** to eliminate that procedure.

Trademarks

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Getting Started:

Transfer **Fill Diskette** and its help file to the directory of your choice, and install in the Program Manager (or whatever manager you use). **The help file should be placed in the same directory as the program.**

To learn how *Fill Diskette* works, you should read the other sections of this help file. The best place to start is the section "How to use Fill Diskette."

If you are unfamiliar with using HELP press F1 now.

DOS' Verify command

DOS' Verify attribute can be on or off.

The Verify command (internal) specifies whether DOS is to verify that write operations are done correctly. When Verify is on, this verification process is enabled.

Limits & Problems

Limits:

Fill Diskette will only read 512 files in the source directory.

There is a **DOS** imposed limit on the number of files in the root directory of a diskette. *Fill Diskette* is aware of this and will consider that when analyzing a solution. If the diskette already has files, this will reduce the number of files accordingly.

Warning

The more files selected, the longer **Fill Diskette** may take to find a solution. However, the greater the number of files, the better the chance that a solution with zero bytes free, will be found.

When you select **START**

Fill Diskette will then:

- 1) Ensure that all the directory and drive parameters are correct.
- 2) Sort the files based on your criteria.
- 3) Display a message box stating that it is "Thinking...", and attempt to find the files that will fill the diskette. This message box will also display the "best solution" found while *Fill Diskette* continues to search for a "zero bytes free" solution. If you select the USE button (or press the ESCape key), *Fill Diskette* will use the current solution to transfer files. This is useful when you have a lot of files and *Fill Diskette* doesn't appear to have found a better solution, within a reasonable amount of time. If you press the CANCEL button *Fill Diskette* will return to the main window.
- 4) Display a message box stating how many files it will transfer, and how many bytes free will remain on the diskette.
- 5) Give you the opportunity to stop, or continue with the process of transferring the files.

While transferring files

Fill Diskette will:

- 1) Allow you to abort the process at any time.
- 2) If it encounters a duplicate filename, allow you to rename the target file, skip the transfer of that file, or abort the entire process. **NOTE:** If you skip the file, the space that would have been occupied by that file will go unused.

After transferring files

Fill Diskette will:

- 1) Display a message reporting how many files were successfully transferred.
- 2) Update the **Files** list box by unselecting or removing the files that were transferred.
- 3) Update the **Target** diskette information.

If you are dealing with a source directory that can fill several diskette, selecting **START** again will transfer as many of the remaining files as possible. This can be repeated until all the files have been transferred.

Related Topics

[Limits & Problems](#)

